

# The Easiest Capture and Searching Archive Solution



▶ ARCHIVE

## MailMeter Archive

Email Archiving is a best practice for every organization because business transactions, approvals and communications exist nowhere else but in email. If those records are not kept in a readily accessible location, a company loses its business intelligence and competitive advantage. MailMeter leverages greater value from your email asset.

MailMeter Archive is a comprehensive, easy to use, affordable and robust email archiving solution that captures and pre-indexes incoming, outgoing and internal company email in real-time to provide a complete, unalterable and secure email archive for both compliance and mailbox management. You can search and retrieve email records quickly and easily for internal or regulatory audits.

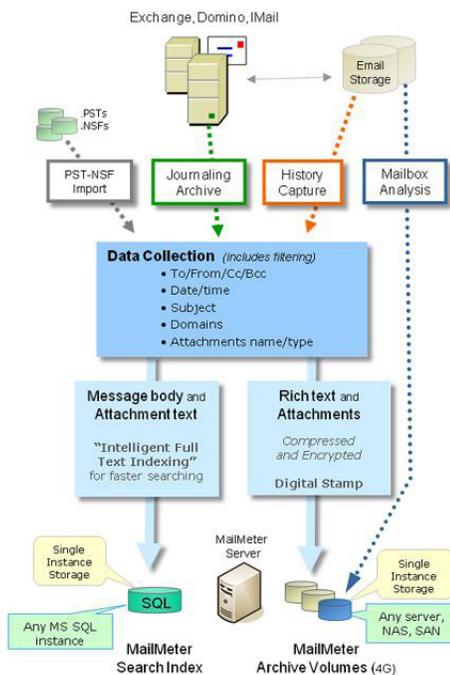
MailMeter Archive can capture messages in five ways:

1. History Capture - import messages from your existing email server – Exchange or Domino.
2. PST Import - import messages from any PST.
3. Compliance - capture messages from the standard journaling facility in your email server.
4. Selective - capture messages older than “n” days or in specific folders.
5. Attachments only - to shrink message size.

## MailMeter Solutions

**Regulatory compliance and policy enforcement** - every organization is affected by regulatory requirements - Sarbanes-Oxley, FINRA – SEC-17A, Graham-Leach-Bliley-Act, PIPEDA, Bill C6/198, HIPAA, and governments must provide Freedom of Information access to information. They all involve capturing, keeping, producing requested emails within 24 hours.

**Email Storage Management** - every email does not have to be stored on your email server, which can slow server performance, increase back up times and impact productivity of all users. MailMeter stores messages and outside



### “Waterford Technologies has extended the archiving paradigm

...improve email management and enterprise intelligence, enforce greater compliance... and reduce the risks associated with improper email use.”

— Osterman Research

of the email server in a secured, compressed, and encrypted format. MailMeter Storage Manager “stubs” attachments on older messages reducing the size of user mailboxes seamlessly. MailMeter ISR gives users ability to search the archive for any email they ever sent or received.

**eDiscovery, Legal Investigations and Litigation** - Almost every business has been involved in a lawsuit, settlement or internal investigation that involves email records being searched. The new FRCP makes it even more important to have email records available economically. For companies without an email archive system, when a subpoena or lawsuit involving email records comes, they can spend \$100,000 and more for each investigation. MailMeter Investigate dramatically reduces the cost of legal eDiscovery and internal investigations.

**Emails live forever.** They may be forwarded to unknown recipients and stored without your knowledge. In a lawsuit, you are at a severe disadvantage if the opposing party has your email records that you do not. With MailMeter Investigate, your corporate attorney can find everything they are looking for in a fraction of the time that it would take to manually read through mailboxes and restore backup tapes. Also, by using wildcard, verb tense, Boolean, fuzzy or proximity search technologies, MailMeter allows managers to perform in-depth, evidentiary discovery on corporate email data, regardless if users deleted the email from their inbox. This can give your organization the upper hand in any litigation, settlement or employee investigation with fast, confidential access to all email data.

**Monitoring and Reporting** - MailMeter Insight fully leverages the rich database of business intelligence in email with extensive drill-down reports to improve overall business management, knowledge transfer, and user productivity. You will have unheard of visibility into activity, trends, and your organization as a whole, or at an individual level. You can zero in on targeted problems, such as which ten people have the largest mailboxes, and bad habits or email abuse in your

organization. The MailMeter Archive is a living record of business activity that can be used to monitor and discover intellectual property misuse, inappropriate content, customer communication standards, policy violations, better corporate decisions, better manage employee performance, and better enforce policies.

**Investigating claims of email misuse** - Employees use email for sending large attachments, photos and files and send and receive many harmful viruses while sending jokes and personal email. Control your storage and liability by identifying email abusers and enforcing email policy. With MailMeter your team will be able to construct and enforce better email and security policies.

## You'll Benefit with MailMeter Archive

- Secure archive of email records
- Fast, confidential investigations and resolution
- Have confidence knowing that you have accurate proof of existence or non-existence of email
- Best Practices to assist management with making better decisions based on email patterns - internal and external
- Protect your company from disseminating offensive or damaging information
- Provide quick analysis of potentially harmful behavior of employees
- Provide employee feedback in performance reviews
- Schedule reports and automatically send them to specified managers on a weekly basis

### Call Us Now!

MailMeter Archive can be installed quickly and easily to protect your business.



Waterford Technologies provides cost effective software solutions for email and file management to organizations worldwide.



## WATERFORD TECHNOLOGIES

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